**Course Description**

This course involves three days of hands-on training focusing on the use of BridgeIT for eClinicalWorks. It is designed for users with BridgeIT experience. If you have been using BridgeIT to run and build reports, this opportunity is for you. Each day will cover a variety of projects and concepts. During the class we encourage input from the students and try to make the class as close to real world reporting and data analysis as possible.

Registration includes:

- Meals and snacks: Catered lunch, snacks and beverages
- Training Workbook material
- Networking event Tuesday after class

**Who Should Attend the Class**

If you are involved in creating reports, spreadsheets and other forms of data analysis for your organization you will want to attend.

**Benefits of Attending**

Since the class format is very flexible, we are able to cover a substantial amount of relevant material and introduce new report management concepts. You will be able to interact with your peers to learn how they are handling the same business operations and clinical reporting issues you are experiencing.

**Class size is limited, Register early!**

Remote Connection to your Desktop

We will require each attendee to inform us of how they are going to set up remote access to their BridgeIT desktop so we can work with our venue’s IT department to ensure a smooth training. You will need to test this process before you come to Kansas City. If you need help with the testing process, please call or email us. Laptop Rentals are available for $75—when reserved in advance.

Dress Comfortably

Please feel free to dress comfortably for class. Suits, jeans, shorts, it does not matter to us what attire you wear to class. Bring a sweater or jacket since the temperature in class changes.

Bring your Questions or eMail them!

If you have project ideas or any reporting issue, please email them to: training@heckmanconsulting.com right away so we can see if this can be worked into the agenda. We will address as many questions as possible.
Monday AM Sept 18, 2017 Combined Session

Monday AM: Combined session of all attendees

- Review of Data Mapping updates
- Information center notifications
- Discussions regarding CMS, QPP and other measure standards
- General Toolbox properties and Toolbox updates
- Setup issues and using table criteria to globally exclude test patients from reporting
- Project Library updates
- Monitoring BridgeIT Toolbox usage
- Walk thru accessing CMS specifications using UMLS
- LOINC system review

Monday afternoon Break Out Sessions. Interactive class format. Time will be made to address all questions.

Monday PM Financial/Operations and Clinical Breakout Sessions

Financial and Operations Session

- Data Entry issues that impact system balancing
- Validating System balancing
- Deep dive into financial logs
- Claim level vs CPT level transaction differences
- Denial analysis Claim and CPT Level
- RVU Analysis

Clinical Session

- Data mining using Data Sources
- Patient Risk Stratification
- CMS Project Review
- Quality Payment Program discussion
- Review of Master code tables for clinical reports

Bring your laptop with you!

We are assured a high speed internet connection at the classroom facility. You will connect to your BridgeIT Toolbox at your office and follow along in class. All projects created during training will be available on your Toolbox when you return to your office.
Tuesday Sept 19, 2017 AM/PM Project Wizard Track

The Project Wizard track is designed for those individuals that are more comfortable building projects in the Project Wizard. There will be some query design exposure in this track.

- Table selection(s) in the Project Wizard
- Building Expressions (when to use table names in expressions)
- Calculations for dates, functions for strings and numbers
- Adding Alerts to Projects
- Copying Library projects and making custom modifications
- Task Manager setup
- Automating Alert outputs
- Creating PDF output
- Building exceptions Tasks to improve data entry
- Automating Project Distribution with saved filters

Class Hours 8:30AM—4:30PM each day

Tuesday Evening Networking and Social Event

Please join us after class for food, beverages and networking time with your classmates and instructors. We will gather at a nearby restaurant. The destination will be announced in class.

Tuesday Sept 19, 2017 AM/PM Advanced Track

Advanced project sessions are designed for those individuals that have experience with the BridgeIT Toolbox and Microsoft Access query design concepts. These sessions will be highly technical.

- Edit Project settings and review of table relationships
- Adding a new query to a project and reusing queries from other projects
- SQL Pass Thru query design techniques
- Creating SQL results
- Auxiliary Criteria vs Table Criteria
- Adding Make Table Queries
- Handling “last” events
- Unique patient vs visit detail projects
- Resolving errors
- Automating the Task Manager
- Building Alerts
Wednesday Sept 20, 2017 Combined Session

Wednesday the entire group will be in the same session. We will build on the concepts provided the prior day to build upon your skills.

- Using Results from other projects as tables in your new project
- Task automation with Expressions in Edit Query Design
- Using your results in Visualization tools like PowerBI and Tableau
- Organizing your Toolbox
- Final Q&A and idea sharing
- WORKSHOP Time! There will be ample time to work on building that complicated project or multiple projects. Instructors will be available to assist you with deploying your projects/tasks or putting that final piece of logic together.

Test your remote connection with your laptop before coming to class

Remote Access and BridgeIT Toolbox version

Remote Access: Please make sure you are able to connect to your BridgeIT toolbox with your remote access connection before leaving for class!

Bring your laptop with you. If you need information on how to rent a laptop please email training@heckmanconsulting.com.

The classroom facility has requested that we provide information about the type of remote connections you will be using. This information is necessary to assure that we have the maximum internet bandwidth to support your hands on experience. When we confirm your registration you will be asked about the type of remote connection software you are using.

BridgeIT Toolbox Version: Please verify that you are running the latest BridgeIT Toolbox 9.7.6 Build 31 or higher! If you need an update to your BridgeIT Toolbox contact support@bridgeitsolutions.com
Sept. 18th–20th, 2017 BridgeIT Hands on Training - Kansas City, KS

Registration: $1250 for three full days of training, lunch, snacks, course material and cranium expansion.

Premium Bandwidth Assurance Service will be provided in the Training Facility. You will be able to check your email and keep in contact with your office.

Classroom Location: Training Umbrella — 10551 Barkley St., Suite 102, Kansas City, KS 66212
P: 913-438-3400

Hotel Location: Hampton Inn Kansas City/Overland Park, 10591 Metcalf Frontage Road, Overland Park, Kansas, 66212. P: 1-913-341-1551


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**Hampton Inn Kansas City/Overland Park**

- There is a Special Group rate of $75 plus tax per night available. You must mention the BridgeIT Hands on Training at “Training Umbrella”
  - The hotel is .03 miles from the Umbrella Training Facility. Approximately a 7 minute walk.
  - Complimentary Hot Breakfast.
  - Located in Upscale Business district with walking path and a large park.
  - 30 minute drive to nearest airport approx. 24 miles.
  - More than 10 food/restaurant selections within walking distance
  - Free hotel Wifi
  - Garden Grille & Bar®, In Room Dining, and treats to go from the 24-hour Pavilion Pantry®.
  - 24 Hour Business center

The hotel is located approximately 24 miles from the Kansas City International Airport. Hotels and restaurants are within walking distance from the Training Facility— it is not necessary to rent a car. We recommend you rent a taxi or Uber to transfer from the airport to the hotel.

Class size is limited, register online: www.heckmanconsulting.com/training/kansascityreg.htm

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Do NOT make travel arrangements until you have received written confirmation of your registration.

Classes that do not meet a minimum attendance level may be cancelled.

Registration deadline: Friday - August 18th, 2017

Cancellation Policy: Registration canceled within 30 days of class will be refunded at 100%. Cancellations up to 15 days before the event will be refunded less a $200 handling charge. Substitutions of attendees can be made at no charge. No refund if canceled within 7 days of the event.

TIME ZONE NOTE! All times are CDT. Class will start each day by 8:30 AM CDT.